

# Shared Services Joint Committee

Monday, 6th December, 2021, 6.00 pm

Room TBC, Civic Centre, West Paddock, Leyland PR25 1DH

## Agenda

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| 1. | <b>Apologies for Absence</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                 |
| 2. | <b>Minutes of meeting Tuesday, 2 November 2021 of Shared Services Joint Committee</b><br><br>To be approved as a correct record for signing by the Chair.                                                                                                                                                                                                                                                                                                                                                                                                                                    | (Pages 3 - 4)   |
| 3. | <b>Minutes of meeting Tuesday, 16 November 2021 of Shared Services Joint Committee</b><br><br>To be approved as a correct record for signing by the Chair.                                                                                                                                                                                                                                                                                                                                                                                                                                   | (Pages 5 - 6)   |
| 4. | <b>Declarations of Any Interests</b><br><br>Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.<br><br>If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter. |                 |
| 5. | <b>Shared Services Monitoring Report</b><br><br>Report of the Deputy Chief Executive attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | (Pages 7 - 32)  |
| 6. | <b>Future development of shared services</b><br><br>Report of the Deputy Chief Executive attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | (Pages 33 - 40) |

Gary Hall  
Chief Executive

Electronic agendas sent to Members of the Shared Services Joint Committee Councillor Paul Foster (South Ribble Borough Council) (Chair), Councillor Alistair Bradley (Chorley Council) (Vice-Chair) and Councillors Sam Chapman (Chorley Council), Alan Cullens (Chorley Council), Margaret France (Chorley Council), David Shaw (South Ribble Borough Council), Margaret Smith

Meeting contact Charlotte Lynch on 01772 625563 or email [charlotte.lynch@southribble.gov.uk](mailto:charlotte.lynch@southribble.gov.uk)

(South Ribble Borough Council), Matthew Tomlinson (South Ribble Borough Council), Karen Walton (South Ribble Borough Council) and Peter Wilson (Chorley Council).

Electronic agendas sent to Shared Services Joint Committee reserves for information.